

## Wandsworth Lifelong Learning

### Prevent Policy

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Owner:	Andres Ochoa-Mikan, Deputy Lifelong Learning
Target audience:	All
Name originator/author:	Ellie Boorer
Job title of originator/author:	Work Related Learning Manager
Contact details:	<a href="mailto:eboorer@wandsworth.gov.uk">eboorer@wandsworth.gov.uk</a>

### Related policies & publications

#### Wandsworth Council

*Wandsworth Family Information Service – Prevent Programme*

*Lifelong Learning*

*Equality & Diversity Policy*

*Safeguarding policy*

*Data Protection policy*

*Tutor handbook*

*Learner handbook*

# Wandsworth Lifelong Learning Prevent Policy

## Mission Statement

All Wandsworth's residents will have access to a wide range of high quality learning opportunities in a safe learning environment.

Provision will be demand-led, flexible and held at times and in places designed to meet the needs of learners, employers and the local community.

The Lifelong Learning Team aims to improve the quality of life, skills and employability of residents in the Borough, making Wandsworth a vibrant, prosperous, learning community.

## Introduction

Lifelong Learning (LLL) takes issues of equality and diversity very seriously, and ensures equality of opportunity by welcoming learners and staff from all backgrounds and communities. We recognise the need for staff and learners to understand what British Values mean within their own lives and the community and the need to address extremism views and raise awareness amongst learners.

We work towards this by training our staff and partners in the WRAP and Channel programmes and ensure they have a good understanding of their responsibilities in relation to the Prevent Duty. We also wish to raise awareness of the factors that make learners vulnerable to extremist ideas through training.

To ensure LLL are working towards the above factors we have developed a Prevent Duty Delivery Action Plan – please click on the link: [LLL Prevent Duty Delivery Action Plan](#)

## Prevent

Prevent is part of the national counter-terrorism strategy and aims to stop people being drawn into or supporting terrorism. Prevent works with other key agencies, the police and communities to help deter extremist groups and support vulnerable people.

Within Wandsworth Council we have a dedicated Prevent Co-ordinator, Simon Cornwall, who you can contact directly for advice Monday to Friday 9am-5pm:

- [scornwall@wandsworth.gov.uk](mailto:scornwall@wandsworth.gov.uk)
- Telephone no. 020 8871 6094

To access the Council's Prevent Programme please click on the link [Prevent Programme](#) this will take you to the Family Information Service website. The programme gives you the contact details for the Anti-Terrorist Hotline and the Home Office Prevent Strategy. Please click on the links below to access directly:

- [Anti-Terrorist Hotline](#)
- [Home Office Prevent Strategy](#)

## Fundamental British Values

We wish to embed British values across LLL as an organisation our subcontractors and in our teaching activities.

Promote the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs.

Encourage learners to accept responsibility for their behaviour, show initiative, and to understand how they can contribute positively to the lives of those living and working in the locality and to society more widely.

Encourage respect for democracy and support for participation in the democratic processes, including respect for the basis on which the law is made and applied in England.

## How to React to a Disclosure

It is important to listen carefully to the information a child, young person or adult discloses. When listening, the following good practice is required:

- React calmly so as not to frighten the child, young person or adult.
- Listen to the child, young person or adult.
- Do not show disbelief.
- Always avoid projecting your own reactions.
- Use open-ended questions, non leading questions.
- Do not introduce personal information from your own experiences.
- Reassure the child, young person or adult.

### What if a Member of Staff is involved in extremism or radicalisation?

Immediately contact the Head or Deputy Head of Lifelong Learning who will seek advise from the Council's Prevent Co-ordinator.

## Reporting & Recording an Incidence

As part of your job role within LLL, children, young people and adults may disclose information supporting acts of terrorism.

This discloser may be about an incident that occurred during working hours or outside the workplace:

- Listen to the child, young person or adult.
- Acknowledge the information received.
- Inform your manager, Deputy or Head of LLL immediately.
- Make a full written record of the disclosure on the day you receive it using the individual's own words.
- Complete an incident referral form, date and sign and pass to the Quality Manager, your manager or Head of LLL who will seek advise from the Prevent Co-ordinator.

## How Learners' Report an Incidence

The learner must know how to report an incident and be assured they can talk to a tutor or another member of staff with any concerns. This must be covered in the Learner's Induction and the learners should be given practical examples covering extremism and radicalisation:

- Learner speaks to the tutor.
- If the tutor is part of the problem;
- Then contact the your safeguarding lead, LLL Quality Manager or Head of LLL

## Responsibility

It is everyone's responsibility to ensure that the Prevent Policy is implemented across LLL and provision with subcontractors.

## Complaints Procedure

Please contact:

Santino Fragola, Head of Lifelong Learning	020 8871 8491	<a href="mailto:sfragola@wandsworth.gov.uk">sfragola@wandsworth.gov.uk</a>
Andres Ochoa-Mikan, Deputy Lifelong Learning	020 8871 7649	<a href="mailto:aocchoa-mikan@wandsworth.gov.uk">aocchoa-mikan@wandsworth.gov.uk</a>
Andres Ochoa-Mikan, Community Learning Manager	020 8871 7469	<a href="mailto:aocchoa-mikan@wandsworth.gov.uk">aocchoa-mikan@wandsworth.gov.uk</a>

Link to Wandsworth Council's complaint procedure:

[http://www.wandsworth.gov.uk/info/200310/about\\_the\\_council/34/making\\_a\\_complaint](http://www.wandsworth.gov.uk/info/200310/about_the_council/34/making_a_complaint)

All individuals who believe they have been discriminated against, harassed or victimised have the right to make an informal or formal complaint. A complaint will be dealt with fairly and taken seriously without exception.

## Contacts for Prevent Reporting Incidences

Simon Cornwall, Prevent Co-ordinator	020 8871 6094	<a href="mailto:scornwall@wandsworth.gov.uk">scornwall@wandsworth.gov.uk</a>
Santino Fragola, Head of Lifelong Learning	020 8871 8491	<a href="mailto:sfragola@wandsworth.gov.uk">sfragola@wandsworth.gov.uk</a>
Andres Ochoa-Mikan, Deputy Lifelong Learning	020 8871 7649	<a href="mailto:aocchoa-mikan@wandsworth.gov.uk">aocchoa-mikan@wandsworth.gov.uk</a>
Andres Ochoa-Mikan, Community Learning Manager	020 8871 7469	<a href="mailto:aocchoa-mikan@wandsworth.gov.uk">aocchoa-mikan@wandsworth.gov.uk</a>
Ellie Boorer, Designated Safeguarding Officer	020 8871 8630	<a href="mailto:eboorer@wandsworth.gov.uk">eboorer@wandsworth.gov.uk</a>

